

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

OFFICIAL NOTICE OF A PARISH COUNCIL MEETING

Monday 27 November 2023 at 7:20pm for a prompt 7.30pm start in the **Annex of the Mechanics Institute, Kirkby Malzeard**

The meeting commenced at 7:30pm. Present: Councillors Pippa Manson - Chair, Jane Aksut, Chris Floyd, Geoffrey Berry, Jonathan Heap and Geoff Loblely along with the clerk, Councillor Cunliffe-Lister and 3 members of the public.

MINUTES

1. Welcome. Apologies for absence from Councillors - approve reason why unable to take part.

Apologies were received and approved from Cllr Hughes

2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association.

a) Consider Councillors' Declarations of Disclosable Pecuniary Interest or other interests or close associations for items on this agenda - None

3. Approve the Minutes of the Parish Council meeting 30th October 2023 the minutes were approved and signed as such by the Chair.

4. Correspondence – any urgent items will be raised by the Clerk for consideration and action.

- a) Resident – Request for the PC to ask a local area technician to look into the impact of the development on the field off Back Lane – The Parish Council will request NYC Highways investigate.
- b) Resident – Concern regarding flooding on Back Lane - The Parish Council will report this issue to Highways.
- c) Resident – Concern regarding the potentially unauthorised development on Laverton Lane – Considered under item 9a.
- d) NYC – Correspondence informing the PC that revised plans for The Grange (ZC23/02814/DVCON) have been submitted with a response deadline for further comments by the 8th December – The Parish Council will make further comments to the planning officer.
- e) Shared Prosperity Fund Partnership – Request for bank details and a signatory for the feasibility study funding. The PC agreed that Cllr Aksut and the Clerk would be signatories.
- f) Resident – Complaint regarding a car with not MOT which has been left outside the Henry Jenkins for a prolonged period of time. Cllr Heap has tried to contact the owners of the car. The Clerk will report this to the police.
- g) NYC – Opportunity to speak invitation at the Henry Jenkins planning committee – The Parish Council agreed that Cllr Aksut will attend and speak on behalf of the Parish Council.

5. Report from our North Yorkshire Councillor (if available).

- a) The Parish Council received an update from Cllr Cunliffe-Lister. Her report will be published on the website.

6. Planning – recent Applications made to North Yorkshire Council where the Parish Council have not consulted:

7. Planning – notification of recent Decisions made by North Yorkshire Council:

- a) ZC23/03645/FUL. Sawpitts Farm Laverton Ripon, Garage extension to increase roof height, Riley. Permitted

8. Planning - recent Applications made to North Yorkshire Council. The Parish Council will provide a response on the following cases:

- a) ZC23/04056/LB - Laverton Grange Laverton, Listed Building Consent for the proposed alteration, extension and conversion of 3no. dwellings (Primrose, Hayloft and Bramble) into 2no. dwellings (Hayloft and Bramble) and the residential conversion of outbuildings to include alteration and extension (to form the carriage house). Brassington. **Decision A – The Parish Council has no objections**
- b) ZC23/04027/FUL - Ryedale Main Street Kirkby Malzeard, Erection of single storey extension. Smalley. **Decision A – The Parish Council has no objections**

9. Planning - Enforcement issues.

- a) The PC were given an update on 2 recent cases dealt with by Enforcement Office.
- b) No new cases were raised.

10. Commuted sums and CiL Payments.

- a) Requested briefing by North Yorkshire officers – The PC are waiting for the CiL department to confirm a date for the briefing.
- b) Commuted sums due re the development 22/04924/DVCMAJ (Laverton Oaks) – No update yet available.

Action: Add to December meeting

11. Mobile phone mast.

- a) To consider any action the PC needs to take in regards to the unreliability of the phone mast – Cllr Heap has spoken to EE, who have assured him that the phone mast is working. The PC will monitor the situation.
- b) Consider residents concern that when the land line phone system is switched over to digital - no telephones will be available during power cuts if phone mast has no back up - Cllr Heap will look into this issue to determine if the mast has an independent power source.

Actions: Cllr Heap and Clerk to add to December meeting

12. Trees – Cllr Floyd has reviewed the trees with a tree specialist - no immediate issues were found. A more in-depth inspection will take place in January.

Action: Add to January meeting

13. Risk assessment review – The updated risk assessments were considered a couple of minor amendments were required. This item will be added to the December meeting for final approval and adoption.

Action: Add to December meeting

14. Children’s Play Area.

- a) Consider recent weekly condition reports from Councillors – No serious issues were noted.
- b) Consider annual play area inspection report – Cllr Heap and Cllr Berry will visit the play area and go through the recommendations from the report to determine any issues that need actioning.

Action: Add to December meeting

- c) Update from Cllr Heap on possible funding options for improvements – Cllr Heap has been informed of a number of possible funding opportunities including Awards for All and the Derbyshire Environmental Trust. He will look into these options and obtaining quotes from three companies and bring back further information to the PC.

Action: Cllr Heap

15. Revisions to the Parish Emergency Plan – The Chair is working on the emergency plan with the support of the acting chair of the Mechanics Institute and others. They expect to have a revised plan drafted in the New Year.

16. Proposed Allotments in Kirkby – Defer to December meeting.

Action: Add to December meeting

17. Property Assets.

- a) Lamberts Quarry – Low hanging branches – Cllr Floyd to determine who is responsible for the tree.

18. Highways issues.

- a) No new updates on existing cases
- b) Any new Highways items to be raised by Councillors or public.
 - Wall collapse at the school car park.
 - Main Street outside Manor Farm – dip in road is getting worse
 - Road outside the Dallowgill Outdoor Centre – Potholes
 - Opposite Market Cross junction, Kirkby Malzeard – ‘Slow’ road sign has fallen down.
 - Belford Lane – ‘Not Suitable for vehicles’ road sign has fallen down.

Action: Clerk to report to Highways

19. Financial Items:

- a) The Bank statement showed a balance of £28,932.25
 - b) Cash Book Reconciliation with bank statement noted by Council Bank statement – balance, outgoings and income on latest available statement.
 - c) Approval of payments (including VAT where applicable)
 - d) First consideration of draft budget - (incorporating draft precept request figure) for 2024-25
- There will be further consideration and approval at the next meeting.

Payee	Amount	Item Paid For
Morgans	£1700.00	Grass Cutting
YLCA	£25.00	YLCA Training course re allotments attended by the Chair
Andrew Towleron	£400.00	Neighbourhood Plan Consultancy fee

20. Any Other Business: Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next ordinary meeting.

- Request for a Christmas tree in Laverton

21. Date of next meetings:

Date of Next ordinary meeting Monday, 11th December 2023 at 7.20pm in the Annex of the Mechanics Institute, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 5th December 2023 please.

Meeting Ended at: 21:23

Dated 29/11/2023

PARISH CLERK: Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: clerk.kmldpc@outlook.com Agenda, along with General Privacy Notice, also available on the Parish Council website: www.kirkbymalzeardarea.org.uk Facebook: @kmldpc

